

Solicitation Response(SR) Dept: 0310 ID: ESR08231900000001180 Ver.: 1 Function: New Phase: Final

Modified by batch , 09/12/2019

Header  1



General Information Contact Default Values Discount Document Information

<b>Procurement Folder:</b> 622206	<b>SO Doc Code:</b> ARFQ
<b>Procurement Type:</b> Agency Master Agreement	<b>SO Dept:</b> 0310
<b>Vendor ID:</b> 00000203179	<b>SO Doc ID:</b> DNR2000000015
<b>Legal Name:</b> R T ROGERS OIL CO INC	<b>Published Date:</b> 8/22/19
<b>Alias/DBA:</b>	<b>Close Date:</b> 9/12/19
<b>Total Bid:</b> <del>X</del> 13,569.60	<b>Close Time:</b> 13:30
<b>Response Date:</b> 09/10/2019	<b>Status:</b> Closed
<b>Response Time:</b> 13:21	<b>Solicitation Description:</b> Open-End Contract for Propane at Babcock State Park
	<b>Total of Header Attachments:</b> 1
	<b>Total of All Attachments:</b> 1

Corrected Total Bid: \$28,636.80



State of West Virginia  
Request For Quotation  
Fuels

Procurement Folder : 622206

Document Description : Open-End Contract for Propane at Babcock State Park

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2019-08-22	2019-09-12 13:30:00	ARFQ 0310 DNR2000000015	1	Final

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone <i>R.T. ROGERS OIL COMPANY, INC.</i> <i>153 GRACE STREET</i> <i>P.O. Box 160</i> <i>HINTON, WV 25951</i> <i>304-466-1733</i>

FOR INFORMATION CONTACT THE

James H Adkins  
(304) 558-3397  
jamie.h.adkins@wv.gov

Signature X *Mike Bailey*

FEIN # *550575547*

DATE *9/10/19*

All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Mike Bailey - SALES ASSOCIATE  
(Name, Title)

MIKE BAILEY - SALES ASSOCIATE  
(Printed Name and Title)

153 GRACE STREET, HINTON, WV 25951  
(Address)

304-466-1733 / 304-466-1735  
(Phone Number) / (Fax Number)

mbailey@rtrogers.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

R.T. ROGERS OIL COMPANY, INC.  
(Company)

Mike Bailey - MIKE BAILEY, SALES ASSOCIATE  
(Authorized Signature) (Representative Name, Title)

MIKE BAILEY - SALES ASSOCIATE  
(Printed Name and Title of Authorized Representative)

9/10/19  
(Date)

304-466-1733 304-466-1735  
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ 0310 DNR200000015

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

<input type="checkbox"/>	Addendum No. 1	<input type="checkbox"/>	Addendum No. 6
<input type="checkbox"/>	Addendum No. 2	<input type="checkbox"/>	Addendum No. 7
<input type="checkbox"/>	Addendum No. 3	<input type="checkbox"/>	Addendum No. 8
<input type="checkbox"/>	Addendum No. 4	<input type="checkbox"/>	Addendum No. 9
<input type="checkbox"/>	Addendum No. 5	<input type="checkbox"/>	Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

R. T. ROGERS OIL COMPANY, INC.  
Company

Mike Bailey  
Authorized Signature

9/10/19  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**REQUEST FOR QUOTATION**  
**West Virginia Division of Natural Resources – State Parks and Recreation Section**  
**Babcock State Park - Open-End Propane Contract**

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- 7.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4. Failure to remedy deficient performance upon request.
- 7.2. The following remedies shall be available to Agency upon default.
- 7.2.1. Immediate cancellation of the Contract.
- 7.2.2. Immediate cancellation of one or more release orders issued under Contract.
- 7.2.3. Any other remedies available in law or equity.
- 8. MISCELLANEOUS:**
- 8.1. No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2. Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligation under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response
- 8.3. Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: MIKE BAILEY

Telephone Number: 304-466-1733

Fax Number: 304-466-1735

Email Address: m.bailey@rtrogers.com

## EXHIBIT A - Pricing Page

Item	Description	Estimated Quantity*	TANK INSTALLATION		TANK RENTAL	
			Unit Price	Extended Price	Unit Price	Extended Price
1	1,000 Gallon Tank @ Administration Building	1	0	0	0	0
2	500 Gallon Tank @ Maintenance Building	1	0	0	0	0
3	120 Gallon Tanks @ (2) Residences & (10) Cabins	12	0	0	0	0
4	Gallon Monitoring Gages	14	0	0	0	0
<b>SUBTOTAL "A"</b>			0		<b>SUBTOTAL "B"</b>	0

**Babcock State Park**  
Open-End Propane Contract

**Mathematical Error**  
**CORRECTED TOTAL**  
**BID AMOUNT:**  
**\$28,636.80**

\*Quantities are estimates only. Actual needs of Agency will be met whether greater, or less than those listed.

Gray shading indicates vendor input required.

Item	Description	Unit of Measure	Vendor Proposed Pull Terminal	Estimated OPIS Propane Index Price	Vendor Markup	Unit Cost	Estimated Quantity* (gallons per year)	Extended Amount SUBTOTAL "C"
5	Propane LP Gas	Per Gallon	CATLETTSBURG, KY	\$1.80	0.5864	<del>X</del> 0.5445 \$2.3864	12,000	<del>X</del> \$13,569.60 \$28,636.80

1. Subtotal "A" (Tank Installation Column Cost from Items 1 through 4)	0
2. Subtotal "B" (Tank Rental Column Cost from Items 1 through 4)	0
3. Subtotal "C" Item 5	<del>X</del> \$13,569.60
<b>TOTAL Bid Amt.</b>	<del>X</del> \$13,569.60

**CORRECTED**  
**TOTAL BID**  
**AMOUNT:**  
**\$28,636.80**

R. T. ROGERS OIL COMPANY, INC.	153 GRACE STREET, HINTON, WV 25951	304-466-1733
Vendor Name	Address	Phone
Mike Bailey	9/10/19	
Authorized Vendor Signature	Date	

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: R.T. ROGERS OIL COMPANY, INC.

Authorized Signature: Mike Bailey Date: 9/10/19

State of WEST VIRGINIA

County of SUMMERS, to-wit:

Taken, subscribed, and sworn to before me this 10<sup>th</sup> day of Sept, 2019.

My Commission expires 5-26-20, 2020

AFFIX SEAL HERE



NOTARY PUBLIC

Patricia Hartwell

Purchasing Affidavit (Revised 01/19/2018)